

In taking the next step towards another 100 years of educational excellence, Denver Christian Schools is requesting proposals for the position of Development Director.

Denver Christian Schools ("DCS") has a rich history of providing Christ centered education to the Denver Metropolitan area. To build upon that heritage and facilitate financial stability in support of its educational mission, DCS is establishing a development office and is seeking proposals from individuals interested in creating and leading that office.

In general, the individual should have the following qualifications:

- Significant experience and proven track record in non-profit fund-raising including large donor one-on-one and corporate communications and interaction
- Familiarity with Christian education objectives and sensitivities including alumni contact programs and relations
- Educational background requisite skills to support the position

The responsibilities of the Development Director include but are not limited to:

- Coordination of all aspects of the DCS development office
- Development and implementation of one and five year strategic fund-raising goals and operational plans for DCS including creation and maintenance of alumni and donor data bases
- Interaction with the DCS CEO of Schools in regard to long and short term capital needs and development of creative and effective fund-raising campaigns and overall DCS marketing strategies
- Interaction with and support of the DCS Foundation and estate giving programs and strategic planning and goal setting for the DCS endowment.
- Interaction with and support of ReNew, the DCS thrift store, in regard to establishing strategic plans and goals for financial contributions

DCS has not determined the specific parameters of the Development Director position in regard to part or full time position requirements or compensation for this position. With the issuance of this RFP, DCS is encouraging individuals who have the appropriate qualifications, awareness of the Statement of Faith of DCS (<http://www.denver-christian.org/home/>) and experience to present proposals that will fulfill the responsibilities presented. The Board of Trustees for DCS will evaluate the proposals and conduct discussions with qualified individuals to determine the best structure for this position. DCS would like to fill this position as soon as possible. All responses should include at a minimum: a resume', work history (including fund-raising history and specific financial impacts/programs) and a proposal as to scope of work and compensation.

Responses should be sent to DCS.Board@denver-christian.org

Submittal Deadline: March 1, 2012